Business One Limited
Chartered Accountants

Thames | Whitianga
07 868 6461 | 07 866 5418
thames@businessone.co.nz
whitianga@businessone.co.nz
www.businessone.co.nz

Rental Property, BnB and Short Stay Rental Income

Please provide details of the following for each rental property.

Property Address	
How many days was your rental property rented? *(not by you or family)*	
How many days was your property used by yourselves or family? *(If you have paid rent please advise the amount)*	
How many days was the property unavailable for rent? *(If any please state why?)*	
Did you complete any travel relating to your rental property? *(If yes, please provide the km's travelled)*	

Please attach full details of any rental income received and expenses incurred, we will need:

Rent received		Airbnb Income	
Advertising		Booking Fees	
Bank fees		Cleaning	
Body Corporate Charges		Electricity & Gas	
Insurance		Linen Replacements	
Legal Fees		Phone	
Property management fees		Internet	
Rates and Water charges			
Repairs and Maintenance			
Valuation Fees			
Loan Interest			

Please also provide us with any:

- Full Year Rental statements
- Mortgage statements
- Bank statements if you use a rental account
- Invoices for all assets purchased
- Sale & Purchase Agreements and Legal Settlement Statements

Are there any other rental property details we should be aware of:

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